

Information for exhibitors in the NZMFF Art and Photography display, 4th – 8th July, 2014.

1. *Duration:* You will be able to display and sell your exhibits throughout the Festival. It runs from 7:00pm, Friday 4th July till approx. 11pm, Tuesday 8th July at the Lake Wanaka Centre, Ardmore St, Wanaka.
2. *Your entry form* should reach the co-ordinator of the Art and Photography display, Jim Bohm, 15 Kings Drive, Wanaka 9305, email jim@bohm.net.nz by Wednesday 25th June.
3. *Photo:* When submitting your entry form, could you also submit, preferably by email, one sample photo of one of your works please. We will post it on the Festival website. We'd appreciate if you could keep your photo file below 1 megabyte please. If you can't email your photo please could you send it by mail to my address above or drop it in my letterbox yourself.
4. *Sales:* You will not be asked for any commission on sales for works that you sell during the NZ Mountain Film Festival and you don't have put your works up for sale.
5. ***The Festival's theme*** is "*Adventurous Sports and Lifestyles*". Your work should reflect this theme in some way, i.e. something to do with the world's outdoor spaces, mountains, lakes, sea and rivers, sport or scenic, including images of outdoor people. It's a broad theme but if you are not sure if your work fits in with it, please send a photo of it to jim@bohm.net.nz.
6. *Presentation of artworks* – Please ensure that hanging art / photographs are presented in a professional way ready for hanging. Your works need to be no wider or higher than the display screens, i.e. up to about 2.2 metres by 1 metre high. Please attach a swing tag to each work, showing the title of the work, your name and contact details and the price if it's for sale. For questions about the size of your entry, please contact Jim Bohm, email - jim@bohm.net.nz.
7. *Set-up of Display Screens:* The display screens will be set up by noon on Friday 4th July.
8. *Hanging of exhibits:* You or someone you have appointed should come to the NZMFF venue in the Lake Wanaka Centre between noon and 2 pm on Friday 4th July to hang or display your exhibits. If this time doesn't suit please contact Jim Bohm, email - jim@bohm.net.nz or 0212354275 to make other arrangements.
9. *Entry to the Festival:* Entering your exhibits is free, but you will need to pay entry for yourself to any shows you want to attend during the festival.
10. *Loss or damage:* NZMFF is confident that damage to or loss of exhibits is unlikely however it can take no responsibility for lost, damaged or stolen work. Also it can't take any responsibility for unsold artworks of yours that you have not collected after the festival ends, sorry.
11. *Removal of exhibits at the end:* You or a representative will need remove your unsold exhibits between 9 and 10 am on Wednesday, 9th July, please.

12. *Sold exhibits* – Please could you arrange for your buyers to meet you at the Lake Wanaka Centre to collect their work from you by no later than 10 am on Wednesday 9th July. It will be your job to ensure that any exhibits you have sold are handed over to their buyers and that you receive your money! NZMFF can't do this for you.
13. *NZ Mountain Film Festival reserves the right* to not exhibit any works that it thinks are not of a suitable standard, though we've never needed to do this before and don't expect to this time either!
14. There will be free public viewing times between 9-30 am and 10-30 am on Saturday 5th July and Sunday 6th July. These will be advertised in the Community diary in the Wanaka Messenger and in the free adverts in the Wanaka Sun, the Community section of Radio Wanaka's WanakaLive website which gets read out on Radio Wanaka.